



FINANCE COMMITTEE MINUTES
Tuesday, November 13, 2018

5:30 PM
Hillsboro Civic Center Room C207

Public Meeting
150 E. Main Street

CALL TO ORDER

Present: Councilors Darell Lumaco, Fred Nachtigal, and Kyle Allen (via conference call)

Staff Present: Robby Hammond, Aubrey Minear, Dan Dias, Suzanne Linneen, Omar Martinez, Simone Brooks, Kim Basney, Michelle Wareing, Tami Cockeram, Tom Arnold, Dacia Bakkum, and Val Okada

Consider Minutes: October 15, 2018

Motion was made by Nachtigal, seconded by Lumaco, to approve the October 15, 2018 minutes. The motion passed with Lumaco and Nachtigal voting in favor.

1. ITEMS FOR RECOMMENDATION TO CITY COUNCIL:

- A. Consider forwarding a recommendation to City Council to approve the City's reimbursement district application for the Hillsboro Technology Park and a request for approval of potentially needed transfer of appropriations and supplemental budget necessary to deliver core infrastructure to the area. *Staff Report – Dan Dias*

In response to Councilor Nachtigal and Lumaco's questions, Dan Dias spoke of public outreach.

Motion was made by Nachtigal, seconded by Lumaco, to forward a recommendation to City Council to approve the City's reimbursement district application for the Hillsboro Technology Park and a request for approval of potentially needed transfer of appropriations and supplemental budget necessary to deliver core infrastructure to the area. The motion passed unanimously with Lumaco and Nachtigal voting in favor.

- B. Consider forwarding a recommendation to City Council to authorize the award of a construction contract for Phase One of the 1911-1936/Turner Creek District Sanitary Sewer Replacement project to Canby Excavating in the amount of \$3,274,017.45. *Staff Report – Tom Arnold*

Councilor Nachtigal inquired about the difference in prices and asked if it was any cause for concern. Tom Arnold said in this economy it is not a concern and confirmed that the City has used the company before.

Motion was made by Nachtigal, seconded by Lumaco, to forward a recommendation to City Council to authorize the award of a construction contract for Phase One of the 1911-1936/Turner Creek District Sanitary Sewer Replacement project to Canby Excavating in the amount of \$3,274,017.45. The motion passed unanimously with Lumaco and Nachtigal voting in favor.

- C. Consider forwarding a recommendation to City Council to approve contracts with multiple suppliers for the purchase of Police and Fire uniforms, equipment and related products. *Staff Report – Suzanne Linneen*

Motion was made by Nachtigal, seconded by Lumaco, to forward a recommendation to City Council to approve contracts with multiple suppliers for the purchase of Police and Fire uniforms, equipment and related products. The motion passed unanimously with Lumaco, and Nachtigal voting in favor.

2. Items for Discussion (Items may result in action and/or recommendation to Council):

[Recorder's Note: Councilor Allen joined the meeting via conference call at 5:47 pm]

- A. Fiscal Year 2019-2020 Community Development Block Grant Funding Categories and Allocations – *Omar Martinez*

The Finance Committee agreed on the allocation of the CDBG funds for Program Year 2019-20. The allocation consists of set-asides for housing acquisition, housing rehabilitation and fair housing activates. The Finance Committee also agreed not to fund City Parks & Recreation projects or Public Works projects with CDBG funds.

- B. Review Fiscal Year 2018-2019 Community Services Grant Program – Grant Funding Deliberation and Recommendations – *Dacia Bakkum*

The Finance Committee allocated the Community Services Grant funds listed below. Councilor Nachtigal abstained from any discussion regarding Youth Contact, and Councilor Allen abstained from any discussion regarding Virginia Garcia due to conflicts of interest.

| <u>Agency</u> | <u>Amount</u> |
|-------------------|---------------|
| Adelante Mujeres | \$10,000 |
| Albertina Kerr | \$3,000 |
| ASSIST | \$5,000 |
| Assistance League | \$4,000 |
| Bienestar | \$8,000 |

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| Big Brothers Big Sisters | \$8,000 |
| Boys & Girls Aid | \$10,000 |
| Boys & Girls Club | \$10,000 |
| CASA For Children | \$5,700 |
| Cascade Aid Project | \$10,000 |
| Centro Cultural | \$2,000 |
| Chess for Success | \$1,000 |
| CODA, Inc. | \$2,500 |
| Community Action | \$15,000 |
| Domestic Violence Resource Center | \$5,000 |
| Ecumenical Ministries | \$3,000 |
| Financial Beginnings | \$6,000 |
| Friends of the Hillsboro Senior Center | \$1,800 |
| Girl Scouts of Oregon & SW Washington | \$2,000 |
| Homeless Connect – Sonrise Church | \$9,000 |
| HomePlate Youth Services | \$5,000 |
| Impact NW | \$3,000 |
| Lifeworks NW | \$3,000 |
| Love, Inc. | \$6,000 |
| Meals on Wheels People | \$5,000 |
| My New Red Shoes | \$1,000 |
| Open Door Counseling Center | \$5,000 |
| Oregon Food Bank | \$6,000 |
| Paws Assisting Veterans | \$6,000 |
| Proud Ground | \$1,000 |
| Rebuilding Together Washington County | \$3,000 |
| Saving Grace Maternity Home | \$2,000 |
| Street Roots | \$1,000 |
| The Dougy Center | \$5,000 |
| Village Without Walls | \$2,000 |
| Virginia Garcia | \$4,000 |
| Voices Set Free | \$2,000 |
| Young Parents Dreamers and Achievers | \$9,000 |
| Youth Contact | \$10,000 |

3. Advice/Information Items:

- A. Monthly Investment Reports – September 2018. *Staff Report – Suzanne Linneen, Michelle Wareing*

There being no further business, the meeting was adjourned at 7:00 PM.